



Suggestions for Plans that Work

Keep a calendar to help you keep track of your plans and of regular appointments and meeting and your work or volunteer schedule. This will show you when you have free time to plan get-togethers with friends. Put all important information about your plans on your calendar.

When planning get-togethers, think about these questions:

- 1) Who do you want to invite?
- 2) Check your calendar: What date works for you? Make sure you do not have a previous commitment on this date.
 - What date works for your friend?
 - Try to plan 2-3 weeks in advance. This way it will be easier for people to come.
- 3) Where will your get-together be? What will you do?
- 4) Do you need money for this plan? Do you have enough money for it?
- 5) Do you have needs for accessibility?
 - Do you or your friends need wheelchair ramps or elevators or some other kind of service? If so, does the place you are going offer this?
- 6) How will you get there?
 - Can you take a bus? Can you walk where you are going? Plan your route in advance.
 - Do you need a ride? If so, ask if someone can drive you? Make sure to talk to the driver well in advance so that they can plan this.

7) What time are you going to meet?

- If you are getting a ride, make sure this time works for your driver.

8) Where exactly are you meeting?

- For example, if you are meeting at the mall, what entrance?

9) What time are is your plan going to finish?

- If you are getting a ride, make sure the driver knows what time and where to pick you up.
- If you are taking a bus, make sure you know what time the bus runs, so that you do not miss the last one.

10) Do you and your friend have each other's phone numbers?

- Phone numbers are useful in case plans need to change at the last minute. It is a good idea to keep a notebook with you where you write down important details in case you forget.